

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of February 27, 2013**

**Members Present:** Paul Anderson, Tom Davis, Dave Tyler, Peter Pippin and Chuck Riggott

**Others Present:** WPCF Superintendent E. Arthur Enderle III, Chief Operator Edward Alibozek, Selectman Richard Pippin, Board of Finance Member Kathy Pippin, Paul Dombrowski, Woodard & Curran and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Administration Building, 192 South Water St, East Windsor, CT

**I. Added Agenda Items**

Snow removal

**II. Acceptance of Minutes of January 30, 2013**

**Motion:** To accept the minutes of January 30, 2013.  
Riggott/Pippin  
Passed unanimously

**III. Communications**

Mr. Anderson reported that he had a letter from Blake Equipment dated February 12, 2013 in response to the failed pumps at the Mill St and Scantic Rd pump stations. The letter addressed the concerns of the WPCA. It stated that the Homa pumps have a useful life span of 15-20 years; they found that the existing starters were undersized. The letter explained that Blake and Homa have done all they could. Blake is waiving the hours they incurred trying to resolve the problem. The letter was signed by Mr. Ray Bahr of Blake Equipment. Mr. Tyler asked what this is costing the WPCA; Mr. Enderle explained they are still working on this and do not know the total cost. Mr. Anderson explained that this letter is a starting point not a conclusion. Mr. Enderle explained that the starters were undersized; they worked for a little while and then wore out. Going forward they will have a procedure in place so this doesn't happen again.

**IV. Visitors**

There were no scheduled visitors.

**V. Public Participation**

There was no public participation.

**VI. Receipt of Applications**

There were no new applications.

**VII. Approval of Applications**

There were no pending applications.

**VIII. Unfinished Business**

**Discussion of Financing and Charges for Wastewater Systems**

Mr. Anderson felt this could be addressed during QBS Selection & Work Order Status and be removed as an agenda item going forward.

**Roof Repairs**

Mr. Enderle reported that Hartford Steam Boiler did their boiler inspection and found issues of electrical damage and potential for more problems. The letter was included in the meeting packet. Mr. Anderson explained that they are in the process of addressing this problem. The heating system needs to be replaced

prior to repairing the roof. WPCF Operator, Marc Brennan recommends an infrared heating system. Rand Stanley, East Windsor Building Official and Christy Delvey, Warehouse Point Fire Marshal have been contacted and seem in favor of this. Ms. Delvey has some ideas to alleviate concerns. Mr. Alibozek explained that until they address the heating system, it doesn't make sense to repair the roof.

***\*Attorney Purnhagen arrived at 7:22 p.m. and remained until adjournment***

**North Road Sewer Extension Phase II**

Mr. Enderle explained that at last month's meeting he had reported to the Board that the low bidder had withdrawn their bid. Tim Coon, in reviewing and qualifying the remaining bidders found issues with bidders 2, 3, 4 and 5; the applications were incomplete. Mr. Coon and Mr. Enderle met with Attorney Purnhagen to discuss the inadequacies of those bids. Mike Rendulic of USDA asked for a legal opinion. Attorney Purnhagen provided a letter concurring and recommending the bid be awarded to Spazzarini Construction. Attorney Purnhagen's letter contained the language required by USDA. The letter has been submitted to Mr. Rendulic. They have not heard back from him.

**Motion:** To award the contract for North Road Sanitary Sewer Extension Phase 2 to Spazzarini Construction per bid submitted.  
Tyler/Pippin  
Passed unanimously

**IX. Legal**

**Returned Warrants**

Attorney Purnhagen was provided with warrants that had been returned by the Marshal and two other delinquent accounts. A demand letter will be sent to the property owners. He will provide the Board with responses received and then a decision will be made on how to proceed.

**Motion:** To suspend the regular meeting for the purpose of holding the scheduled public hearing.  
Riggott/Pippin  
Passed unanimously

**X. Public Hearing Scheduled at 7:30 p.m.**

**Motion:** To open the public hearing for Balch, 248 & 250 South Main St.  
Tyler/Riggott  
Passed unanimously

There was no one present for Balch, 248 & 250 South Main St. Mr. Enderle explained this is a commercial property and none of the FCC has been paid.

**Motion:** To close the public hearing Balch, 248 & 250 South Main St.  
Tyler/Davis  
Passed unanimously

**Unfinished Business** – continued

**Meadow Farms/Hillside Farms**

Attorney Purnhagen will work on this.

**Pump Station Issues**

Mr. Enderle explained that they are waiting on DOT regarding the Route 5 pump station.

**Benefit Assessment Policy**

This is on hold.

## **XI. New Business**

### **Sam Karagiannis, LaNotte, 17 Thompson Rd**

Mr. Enderle explained that Mr. Karagiannis, LaNotte's came to see him regarding a demand for payment from the Tax Collector. He said he has spoken to the WPCA but no one listens. Mr. Enderle said he would look into it. LaNotte has previously been using 8 units and paid for an additional 2 units. During a review of 2000 – 2002 they were using 11, 13 and 17 units. This would round up to 14 units; which would be an increase of 4 units minus one for growth resulting in an increase of 3 EDU's. Only 2 additional EDU's were imposed. Mr. Karagiannis was trying to get a Building Permit but could not because of the demand from the Tax Collector. This account has approximately \$10,000 in interest in addition to the principal of \$9,988. No payments have been made until recently. Mr. Karagiannis is now looking for relief from the charges. Mr. Enderle suggested he speak to his attorney. He has since made a \$1000 payment and said he would be making future payments. He was able to get his Building Permit but if he doesn't continue to make payments, the Building Official will issue a cease and desist order. Mr. Anderson asked Attorney Purnhagen if the charge was reduced would some of the interest go away. Attorney Purnhagen replied that yes, the interest would be adjusted. Attorney Purnhagen felt that by making a payment, it was a concession to the charge imposed. Mr. Anderson explained that the Building Permit would trigger a new three year review. Mr. Enderle will send a letter to Mr. Karagiannis explaining that he is welcome to come and speak to the Board.

**Motion:** To suspend the regular meeting for the purpose of holding the scheduled public hearing.  
Tyler/Riggott  
Passed unanimously

## **XII. Public Hearing Scheduled at 7:45 p.m.**

**(Continued from October 31, 2012 & November 28, 2012)**

**Motion:** To re-open the public hearing for Leroy Hospitality, 141 Prospect Hill Rd.  
Tyler/Riggott  
Passed unanimously

Mr. Enderle explained that in November the Board decided to look at the usage from 2008, 2009 and 2010 which would result in an imposition of an additional 2 EDU's. The Board asked for information on his sprinkler system which has been provided. Mr. Enderle received a rough estimate for water usage in the sprinkler system. This is not concrete data. Mr. Enderle went over the data; they will need to install a deduct meter. He didn't quite agree with the numbers; he used numbers he felt were correct. There would not be an increase. There was no one present for Leroy Hospitality.

**Motion:** To close the public hearing for Leroy Hospitality, 141 Prospect Hill Rd.  
Tyler/Davis  
Passed unanimously

## **XIII. Action on Facility Connection Charges**

**Motion:** To impose the Facility Connection Charge as published for Balch, 248 & 250 South Main St.  
Tyler/Riggott  
Passed unanimously

## **XIV. Action on Three Year Review**

**Motion:** To impose an increase of 0 EDU's/\$0 to Leroy Hospitality, 141 Prospect Hill Rd.  
Tyler/Riggott  
Passed unanimously

## **New Business** - continued

### **QBS Selection & Work Order Status**

Mr. Enderle explained that he had put out an ad for an on call engineer and four firms responded. The firms were interviewed. Woodard and Curran was selected. Mr. Paul Dombrowski, Vice President, was present with two work orders. Mr. Anderson explained that they were presented with work orders 1 & 2; work order 3 has already been signed and the work completed. It was an emergency with the PLC's. The cost was incorporated into the agreement.

Mr. Anderson explained that work order No. 001 is a financial review; we don't know how much money we have. We need to find out where we are so we can go forward. Mr. Dombrowski explained that they would look at the offices to see what money has been received and where it has gone. They will need the cooperation of the Town Offices. The cost is based on an estimate of time; if it takes less time, the cost will be less. Mr. Anderson explained that it is hard to have a budget if you don't know what you have. Mr. Enderle explained that he has spent 2 ½ years trying to find out. It is crucial that we get an answer. Mr. Enderle believes the information is there. Selectman Pippin explained that this is a bad time to be looking into the financials. The Treasurer is busy with the budget season. Mr. Dombrowski felt if they were given the information that they would not take a lot of her time. Mr. Anderson will write a letter of introduction. Mr. Tyler asked where the money was coming from to pay for this. Mr. Anderson replied that it will be paid out of FCC money not the operating budget. The DEEP says this is an appropriate use of the funds.

**Motion:** To authorize the Chairman Paul Anderson to sign Work Order No. 001, Project Name: Financial Status Review, in the amount of \$9,860.00, not to exceed 60 hours of work and to be completed within four weeks, by March 27, 2013.

Davis/Tyler

Passed unanimously

Mr. Anderson explained that work order No. 002 is a long term capital improvements plan. It will tell us what we need to address and accomplish over time. Mr. Dombrowski explained that this will help to develop a capital improvements plan for the next 10 years. This will address and prioritize the issues. This will be ready in advance of the April meeting. Mr. Enderle explained that work orders No. 1 & 2 go together. We need to know what we have for money and what has to take place over the following years. Mr. Tyler questioned if we should find out how much money we have before putting together a capital improvements plan. Mr. Enderle responded that this is an aging plant; things have been kept up but replacement parts are becoming obsolete. The facility is 18 years old. This will help to address the O&M budget. This needs to be done. Mr. Alibozek explained that they are in year 4 with the Town to get the roofs repaired and only 1 roof has been done. They just replaced pumps at Mill St and Scantic Rd; there was a lag time and then the problem with the starters. They ordered 2 solids blowers months ago. They took 3 months to get in. The parts they need are not kept on shelves. The PLC program is 18 years old and some of the components have been phased out. He would be more comfortable knowing they have a 3-5 year CIP. Mr. Enderle stated that for the safety, health and integrity of the plant he feels it is worthwhile to proceed.

**Motion:** To authorize the Chairman Paul Anderson to sign Work Order No. 002, Project Name: Capital Improvements Plan, in the amount of \$14,900.00, to be completed within six weeks, by April 10, 2013.

Davis/Riggott

Passed unanimously

### **Superintendent's Report**

Mr. Enderle reported that it was a busy month. They have gotten a lot accomplished. Mr. Enderle handed out a letter he composed. He doesn't want to lose good people. Typically this would be handled within the union contract. He has talked at length with Mr. Anderson regarding this. Mr. Anderson explained that they have a

Class III Operator with no provisions in the contract for a Class III Operator. There is disparity in wages. Mr. Pippin feels the WPCA paid for their training and there should be a stipulation that they have to stay for a certain period of time. Mr. Tyler felt this should be addressed at the next contract negotiation. He questioned whether you can arbitrarily increase rates. If a raise is given to two employees, will the others feel left out? Mr. Tyler asked what the contract says. Mr. Anderson replied not much. It should be up to the supervisor to evaluate. Mr. Alibozek explained that the contract only has a starting rate. Mr. Enderle feels there are two positions that warrant an increase and should be adjusted. He feels the others are where they should be. Mr. Dombrowski asked if the licenses were the driving force for the increases. Mr. Enderle replied the licenses weren't the only reason. He is trying to be proactive. If we lose the guys, how do we replace them? Attorney Purnhagen felt it would be more appropriate to do this with the Board and Union counsel. Mr. Anderson explained this is the current issue. There are other issues to be addressed at contract time. Mr. Enderle explained it is hard to find and train people. He is not asking for anything out of line. There was a discussion of rates of pay at surrounding WPCF's. Mr. Enderle felt Jon Ference should be brought up to \$20 per hour and Steve Bednarz brought up to \$26 per hour.

**Motion:** To increase Jon Ference's hourly rate of pay to \$20.00 and Steve Bednarz's hourly rate of pay to \$26.00.  
Riggott/Davis  
Passed unanimously

Mr. Enderle expressed his appreciation to the Board.

#### Review of Bill Sheet

There weren't any questions.

#### Snow Removal

Mr. Riggott was appalled to see WPCF employees plowing with their personal vehicles. It is wrong and a liability. Equipment needs to be purchased. Mr. Enderle agreed. He explained that Steve Bednarz was plowing and got stuck. He called Marc Brennan who came, pulled him out with his own truck and then helped with the plowing. Mr. Enderle plans to ask the Board to buy a new vehicle with the STIF funds they have.

#### **XV. Adjournment**

**Motion:** To adjourn the meeting 9:05 p.m.  
Riggott/Tyler

Respectfully submitted,

Laura Michael  
Recording Secretary